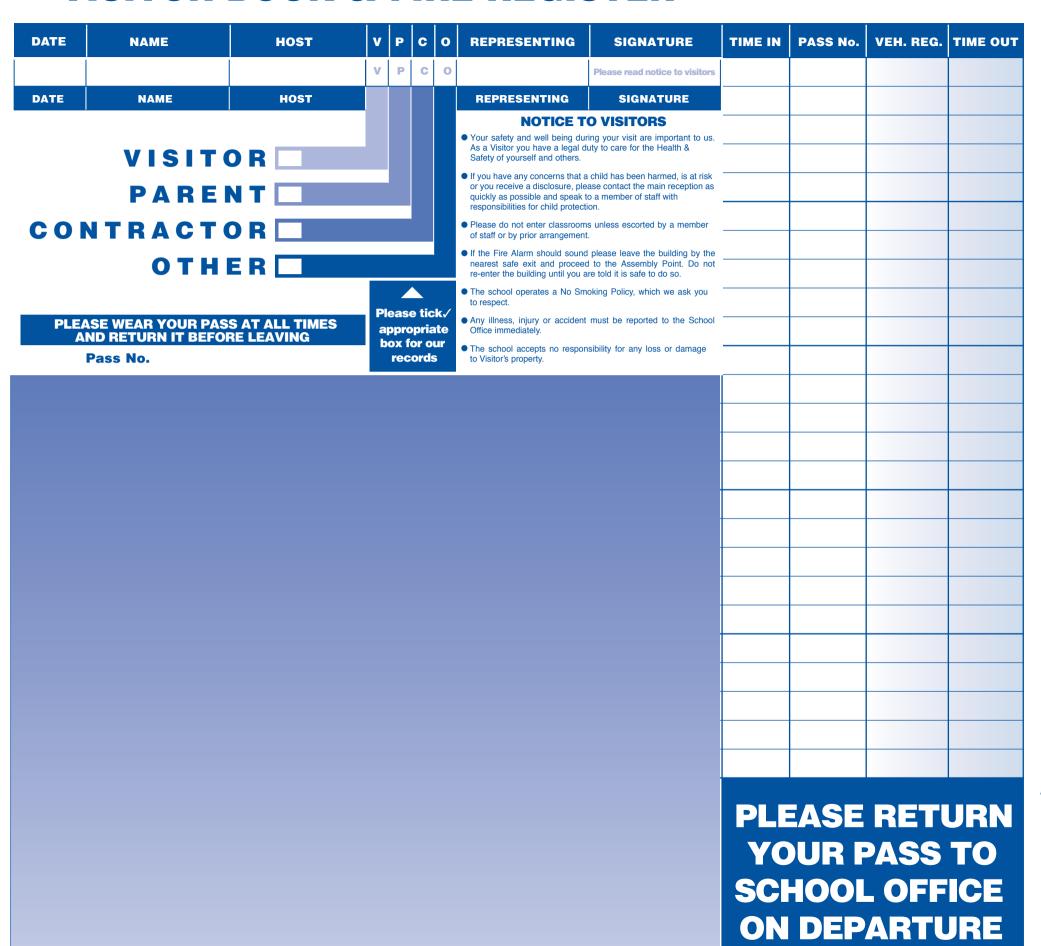
VISITOR BOOK & FIRE REGISTER



WELCOME TO OUR SCHOOL

IMPORTANT INFORMATION FOR ALL VISITORS

This school is committed to Safeguarding and promoting the welfare of children and young people and expect all visitors / Volunteers and staff to share the commitment.

This Visitor Pass System is used to ensure the Safety and Security of the school and its pupils as well as providing an up-to-date record for Fire Regulations.

Please complete all required details on the next available pass and wear the pass visibly throughout your stay.

Please familiarise yourself with the notes on the pass, as your signature indicates that they have been read and understood.

Please ask your host if there is anything you are unsure of.

Contractors must not commence work until they have reported to their host and ensured that any necessary Permit to Work documentation is completed.

All Visitors and Contractors must return their pass to the point of issue on departing the premises at any time. This is to ensure we maintain an accurate and up-to-date Fire Register.

THANK YOU FOR YOUR CO-OPERATION